



**Studio@Deyes**

**Admissions Policy**

**Applying for a place at Studio@Deyes for September 2018**

**(Admissions and arrangements)**

*What kind of school is Studio@Deyes?*

Studio@Deyes will provide students in Year 10, 11, 12 and 13 with the ability to aim high and to strive beyond their potential and with the skills that enable them to succeed in a competitive jobs market.

Working closely with local employers, Studio@Deyes will offer a range of academic and vocational qualifications including GCSEs in English, Maths and Science as well as work placements linked directly to employment opportunities in the local area. Students will gain a broad range of employability and life skills through the CREATE skills framework and will have the option to go on to University, further training and into employment.

Studio@Deyes is a small school that aims to nurture youngsters to provide individual, tailor-made support. Each student will be well known and supported by the staff whilst also receiving the excellent teaching associated with our sponsor, Deyes High School.

**How do I apply for a place at Studio@Deyes?**

**Applications for Year 10 for September 2018**

All applications for places at Studio@Deyes (Year 10) should be made to Studio@Deyes, Vortex House, Wavertree Technology Park, Enterprise Way, L13 1FB (tel no. 0151 203 8392) and marked for the attention of Mr J. Parry, Head of School, Studio@Deyes.

Application forms can be acquired from the above address or by visiting the Studio website at [www.studio-deyes.co.uk](http://www.studio-deyes.co.uk)

The deadline for applications is **8<sup>th</sup> February 2018**

Applications for Year 12 (Key Stage 5) for September 2018

Students and their families should apply directly to Studio@Deyes via Studio@Deyes, Vortex House, Wavertree Technology Park, Enterprise Way, L13 1FB (tel no. 0151 203 8392) and marked for the attention of Mr J. Parry, Head of School, Studio@Deyes or via the Studio website at [www.studio-deyes.co.uk](http://www.studio-deyes.co.uk)

Applications must be received by **8<sup>th</sup> February 2018**. Any applications received after this date will be considered, but only after the initial applications have been considered. Applicants will be contacted in writing by **23<sup>rd</sup> February 2018**.

Students who wish to apply or to discuss making an application to Studio@Deyes can do so in the following ways

Either: Telephone 0151 203 8392

Or: Visit the Studio website at [www.studio-deyes.co.uk](http://www.studio-deyes.co.uk)

Or: Visit Studio@Deyes, Vortex House, Wavertree Technology Park, Enterprise Way, L13 1FB to make an appointment with the Headteacher of Studio@Deyes

Or: Write to

Mr J. Parry

Head of School

Studio@Deyes

Studio@Deyes, Vortex House, Wavertree Technology Park, Enterprise Way, L13 1FB

### ***How many places are there at Studio@Deyes?***

In September 2018, the points of entry will be Year 10 and Year 12. For 2018 the number of places for students in Year 10 is **75** and for Year 12 it is **75** places. The capacity of the school when full is 300 students.

### ***Will my Son or Daughter get a place at Studio@Deyes?***

#### **Year 10**

Where fewer applications than the published admission number(s) are received, Studio@Deyes will offer places to all those who have applied. If there are more applications than the published admission number of **75** for Year 10 the oversubscription criteria will apply.

#### **Year 12**

In order to progress to the sixth form or enter the sixth form, students will be expected to have achieved one of the minimum requirements: -

For A-Levels (Level 3) - 5 GCSEs (including English and Maths) at grade 5 or above.

For Level 2 courses – evidence of pass (1 or above) grades in GCSE or equivalent qualifications.

Students in Year 11 of Studio@Deyes can move up to the 6th form without applying afresh, if they meet these academic criteria.

If there are fewer external applications than the published admission number, Studio@Deyes will offer places to all those who apply. If there are more external applicants that satisfy the entry requirements than the number of Year 12 places available, the oversubscription criteria will apply.

### ***Oversubscription Criteria for Studio@Deyes***

After the admission of students with a statement of Special Education Needs (SEN) or an Education Health and Care Plan (EHCP) naming the school, places will be offered to applicants ranked highest, using the criteria below

1) Looked after children and previously looked after children

2) Children living within the 6 local authorities (Sefton, Liverpool, Knowsley, St. Helens, Halton and Wirral) that make up the Liverpool City Region

3) Siblings of children already at the school. Siblings refers to brother or sister, half brother or sister, adopted brother or sister, or the child of the parent or carer's partner where the children live at the same address.

4) Children living outside the 6 local authorities with priority being given to those living nearest to the school. Measurement is the straight line distance from the centre point of the school to the front door of the child's main residence.

### ***Tie Break***

In the event that more than one child has an equal right to an available place, the school will use random allocation as a tie break. This will be overseen by someone independent of the school

NB The home address is considered to be the child's along with their parent's main and genuine principal place of residence at the time of the allocation of places i.e. where they are normally and regularly living. If a child is resident with friends or relatives (for reasons other than legal guardianship) the friends or relatives address will not be considered for allocation purposes.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the school week, parents will be required to provide documentary evidence to support the address they wish to be considered for allocation purposes.

### ***Waiting Lists***

Where in any year Studio@Deyes receives more applications for places than there are places available, a waiting list will operate until 31 December of the same year.

The waiting list will be maintained by Studio@Deyes and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application. Position on the waiting list and allocation of places will be determined solely in accordance with the oversubscription criteria outlined above.

When a place becomes available, the name at the top of the list will be automatically contacted. Waiting lists will be re-ordered in accordance with the oversubscription criteria whenever a child joins or leaves the waiting list.

### ***Withdrawal of an offer of a place***

Studio@Deyes may withdraw an offer of a place where a parent fails to respond to an offer within a reasonable timescale (normally fourteen days from receipt of the offer) or the place was offered on the basis of a fraudulent or misleading application.

### ***Appeals***

If your child is not offered a place at Studio@Deyes you have the right to appeal. You must write to the School's Headteacher stating that you wish to appeal and the forms will be sent to you directly. To request an appeal form you should write to

### ***Head of School***

Studio@Deyes

Vortex House,

Wavertree Technology Park,

Enterprise Way,

L13 1FB

Studio@Deyes' appeals process is compliant with the School Admissions Appeal Code.

Studio@Deyes will arrange for an independent appeal panel to consider the reasons for refusal and your reasons for wanting to attend.

The panel will consist of at least 3 people made up from 2 categories (those with educational experience and lay people) with at least one from each category. The panel will consider the case put forward. It must consider the admission arrangements for Studio@Deyes and the reasons why you want to attend this particular school. The panel must exercise its discretion by balancing the weight of arguments.

The Admission Appeals Code provides Parents/Carers with the right to attend the Appeals Panel in person to make their case. Notification of the appeal date will be sent at least 14 days prior to the hearing. The decision of the Independent Appeals Panel is binding.